



Exhibitor Guidelines & Information

April 8-10, 2016

Safety Harbor Marina Park

HOURS

Friday, April 8..... 10am-6pm
Saturday, April 9..... 10am-6pm
Sunday, April 10..... 10am-5pm

SETUP

We have arranged for overnight security to allow for extra setup time for boat dealers.

Wednesday, April 6

8 a.m. – 6 p.m.

Thursday, April 7

8 a.m. – 6 p.m.

Jim Scilligo will be forwarding boat dealers a move-in schedule two weeks prior to the show. For the most part, we will attempt to first move-in exhibitors furthest from the fence line and the entrance. Exhibitors closer to the fence line and the entrance will be moved in later in the process.

Exhibitors can use both days to move in, but, we ask you to be mindful of others so we can make this process work for everyone.

If you have special needs, please tell Jim Scilligo well in advance of move-in.

TEAR DOWN

Sunday, April 10

5 p.m. – 7 p.m.

Monday, April 11

7 a.m. – 7 p.m.

All exhibitors must be off property by 7 p.m. on Monday, April 11.

EXHIBITOR PARKING

In an effort to keep all the parking spaces closest to Marina Park open for attendees, we ask that exhibitors park in one of two places.

We have “Exhibitors Only” parking available behind the Safety Harbor Spa and just steps from Marina Park.

To access these spaces, bear slightly to the right at the four way stop where Main Street intersects with Phillippe Parkway/ South Bayshore Blvd. Instead of a hard right onto South Bayshore Blvd. to go directly to the marina, you continue onto North Bayshore Boulevard and drive past the spa (on the right.) At the intersection of North Bayshore and Jefferson Street, you turn right at the opening in the fence. Park ONLY on the left side of this service road. You can walk down this service road to reach the park where the show is going on.

Once the “Exhibitors Only” lot is filled, you must park in the “Overflow Lot” on Main Street at 2nd Avenue. This lot is across the street from the library and will be clearly marked. It will serve as overflow parking for both exhibitors and attendees (and is just steps away from Marina Park.)

NOTE: Trailers and other vehicles servicing show exhibitors should not be parked in either of these lots as there is no overnight security at either of them. Trailers, RV’s and any other vehicles must be parked in Marina Park in space furthest away from the fence line and the entrance to the show. Anything parked here cannot be moved once the show begins.

Questions? Ask Jim Scilligo please.

EXHIBITOR BADGES

You will receive your exhibitor badges when you check in at the registration desk at move in.

Exhibitor badges must be worn for admittance into the entrances without charge or for admittance during non-show hours. Exhibitors are entitled to a specific number of badges in relation to the total number of square feet occupied by the exhibitor.

10x10 booth

4 badges

Multiple booth exhibitors

2 badges for every booth after the first, up to a maximum of 12.

OPEN SPACE

1,000 Sq Ft

6 badges

2,000 sq ft

12 badges

Questions pertaining to the badge procedure should be direct to Jim Scilligo (727) 894-3644.

GENERAL ADMISSION PASSES

As a courtesy to exhibitors, general admission passes good for all week-end are available at the show office at a cost of \$1.00 each. They can also be purchased at the registration desk at move in. General admission tickets may be left at “will call” the ticket tent. A valid ID must be shown to pick up these passes.

Exhibitor Guidelines & Information

SMOKING

Smoking is prohibited inside the fenced show area.

SECURITY

We will have overnight security guards beginning on Wednesday, April 6 and running every night until Monday, April 11. No overnight admission is allowed into the fenced show area. You must have a badge to be admitted into the show area for pre-opening set up.

LIABILITY

Safety Harbor Boat Show, sponsors, the City of Safety Harbor, or any other agency, organization or individual associated with the show assumes no responsibility, nor will they be responsible for loss, theft or damage to any equipment, merchandise or other items at the show.

EQUIPMENT, MOTOR VEHICLES, ETC.

The operation of any vehicle or machinery is prohibited without the permission of the show producer. Also prohibited is the use of helium balloons, oils burning fluid, kerosene, naphtha, propane or gasoline for mechanical or other purposes.

BOAT DELIVERY

Boats, trailers, etc, parked in the parking lot prior to and during the Show will be left at the risk of the owners. The Safety Harbor Boat Show or any other agency associated with the Show shall not be liable for lost damaged or missing property. A move-in schedule with assigned times for each inside open-space exhibitor will be forwarded at least one week in advance of load-in. This does not affect booth exhibitors, only larger, inside open-space exhibitors.

TENT, TABLE & CHAIR RENTAL

As a convenience to our exhibitors, these items can be rented from the Safety Harbor Boat Show. Please download the order form and fax it to 727-894-3654.

All rental costs must be paid in advance. All orders must be received by Friday, April 1.

EARLY DEPARTURES

No booth may be dismantled or equipment removed from the building or outside exhibit areas prior to 5 p.m. Sunday, April 10, unless prior arrangements have been made with show management.

SPECIAL ARRANGEMENTS/DETAILS

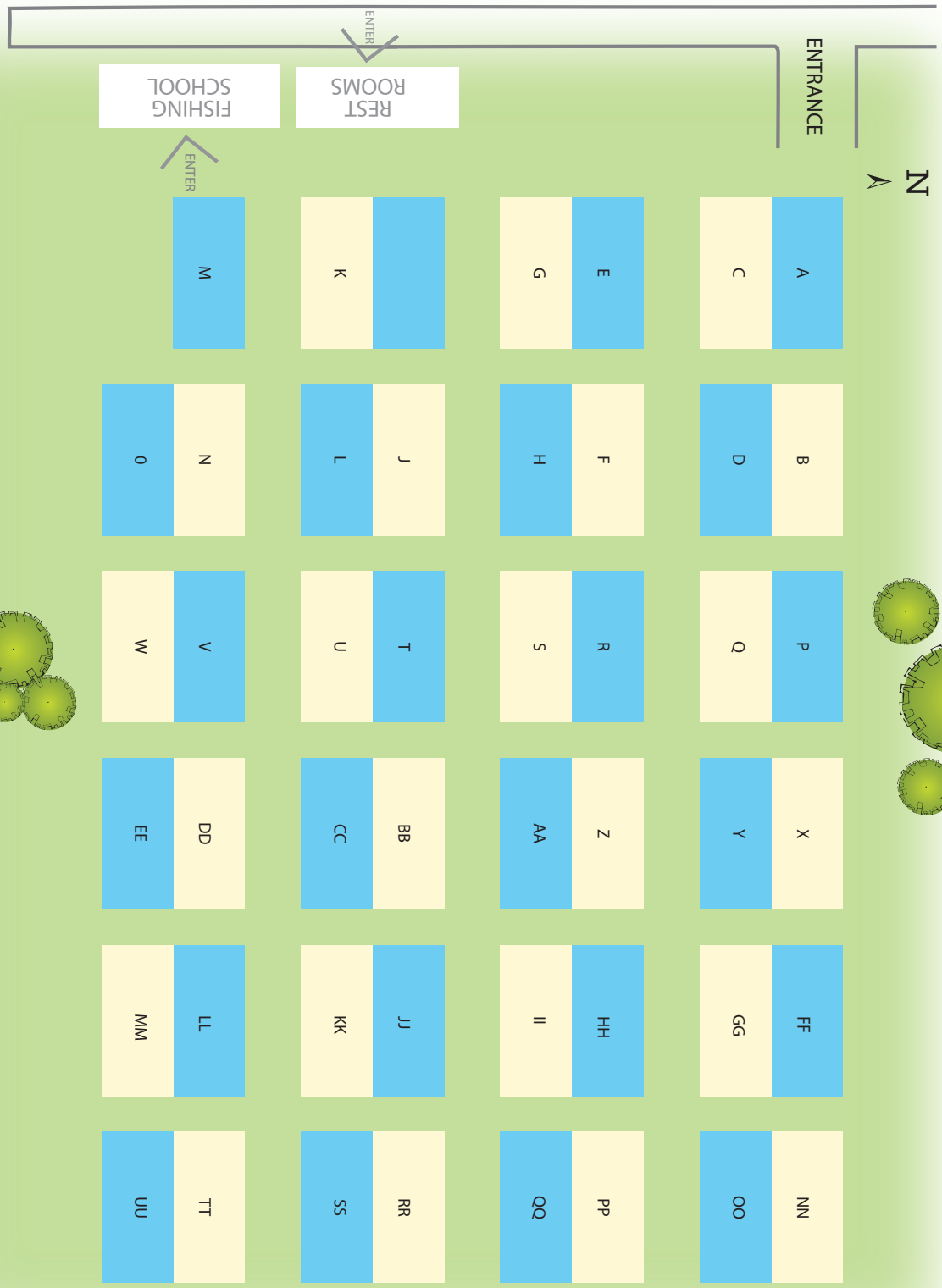
If there are any special arrangements or specific details that we should be aware of, please contact Jim Scilligo at (727) 894-3644 so we can fulfill your request prior to the show. During the show, it will be much more difficult to accommodate such requests.





April 8-10, 2016

Safety Harbor
Marina Park
110 Veterans Memorial Ln.
Safety Harbor, FL



PIER

BAY

Exhibitor Guidelines & Information

Driving Directions

Veterans Memorial Marina Park

110 Veterans Memorial Lane

Safety Harbor, FL 34695

FROM TAMPA

1. Get on I-275 S
2. Continue on I-275 S. Take FL-60 W to S Bayshore Blvd in Clearwater (15.7 mi)
3. Follow S Bayshore Blvd to Veterans Memorial Lane (2.5 mi)
4. Veterans Memorial Marina Park

FROM CLEARWATER

1. Take on Drew St to N Bayshore Blvd
2. Turn left onto N Bayshore Blvd 1.9 mi
3. Turn right onto Veterans Memorial Lane
4. Veterans Memorial Marina Park

FROM ST. PETERSBURG

5. Take the Interstate 275 N toward Tampa 7.1 mi
6. Take exit 30 for FL-686 W/ Roosevelt Blvd 0.6 mi
7. Keep left at the fork, follow signs for County Road 296 W and merge onto 118th Ave N 2.6 mi
8. Turn right onto County Rd 611/49th St N — Continue to follow County Rd 611 6.3 mi
9. Turn right onto Drew St 0.3 mi
10. Turn left onto N Bayshore Blvd 1.9 mi
11. Turn right onto Veterans Memorial Lane
12. Veterans Memorial Marina Park

Exhibitor Guidelines & Information

TO: ALL EXHIBITORS

FROM: SHOW MANAGEMENT

SUBJECT: TAX OBLIGATIONS

In compliance with Florida Department of Revenue regulations, we are responsible for notifying the Department of Revenue of vendors and exhibitors for the show. (It's no secret, as we publish the list online anyway.) We are asking for your cooperation in the following manner:

When you mail the balance of your payment, those of you have a current Department of Revenue tax certificate number, please list it on the invoice. We'll turn a list of vendors into the department with these names and numbers shortly after the show. It will then be your responsibility to report the amount of sales and taxes collected. Write the certificate number of the invoice in the space provided.

The state sales tax for Pinellas County (where the show is held) is 7 percent. You are responsible for the collection of this amount on your sales. You can include sales tax in your pricing or collect it on top of your prices. There is no sales tax on service-related items. To find out if you fall into that category, please contact that department at the number below.

For those of you coming from out of state who may make this your only Florida appearance, don't worry. The Department of Revenue usually provides one of its temporary kits. You pay the annual fee on the spot (\$5), then report your sales and collections on a form provided in the kit. Again, this is the responsibility of the exhibitor to file and complete all paperwork.

If you have any questions, contact the Department's Largo Office at (727) 588-6800.

BRING A COPY OF YOUR CERTIFICATE TO THE SHOW IN CASE THE DEPARTMENT PAYS A VISIT TO THE SHOW.

